



Dear Reception Parents

28th March 2019

STAFFING ARRANGEMENTS FOR RECEPTION CLASS

I am writing to provide you with further information about staffing in the Reception Class.

Mrs Kent will be starting her maternity leave on Friday 10th May 2019. We have been fortunate to be able to recruit an outstanding student, Miss Kirby, who worked at the school during the Autumn Term as part of her final student placement.

Miss Kirby has also been working at the school on a weekly basis during the last half term to support her transition and to enable her to get to know the children.

I am sure that you will want to join me in thanking Mrs Kent for her tremendous work as the Reception Class teacher; we look forward to welcoming her back in the future. I will keep you updated with news of the imminent arrival of baby Kent!

Yours sincerely

Mr T Gately
Headteacher